



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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"To Enrich Lives Through Effective And Caring Service"

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September 09, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

18 September 9, 2014

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

COUNTYWIDE CLASSIFICATION ACTIONS TO IMPLEMENT THE FISCAL YEAR 2014-2015 FINAL BUDGET (ALL SUPERVISORIAL DISTRICTS - 3 VOTES)

SUBJECT

This letter and accompanying ordinance will update the County Classification Plan and departmental staffing provisions by deleting one (1) non-represented classification, by reflecting name changes for the Department of Coroner and a division in the Department of Health Services, and by implementing classification actions countywide in conjunction with the Fiscal Year (FY) 2014-2015 Final Budget as recommended by the Chief Executive Office.

IT IS RECOMMENDED THAT THE BOARD:

Approve the accompanying ordinance amending Title 6, Salaries, of the County Code to delete one (1) non-represented classification, to reflect name changes for the Department of Coroner and a division in the Department of Health Services, and to update the departmental provisions to reflect positions allocated, deleted and transferred in the FY 2014-2015 Final Budget.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The majority of actions recommended in this letter are budget related, and were approved - in concept - by the Board of Supervisors (Board) as part of the FY 2014-2015 Final Budget on June 23, 2014. Since that time, we have been working to gather and analyze the required information to determine and allocate the appropriate classification and level of new positions. This letter implements these specific changes to the departmental staffing provisions.

The Board's approval of this ordinance will fulfill the Charter requirement to provide, by ordinance, for

the number of County employees. It will also provide the authority for County departments to fill new positions allocated in the FY 2014-2015 Final Budget, delete positions no longer needed, and make other adjustments as necessary. These recommendations are a routine part of the annual budget process.

Deleted Classification

In conjunction with our continuing goal of reducing classifications, we are recommending the deletion of one (1) non-represented classification (Attachment A). This recommendation is consistent with the County's strategy to reduce the number of obsolete classifications.

Department of Coroner Name Change

We are amending County Code Section 6.52.010 to reflect the name change for the Department of Coroner to the Department of Medical Examiner-Coroner, which was approved by the Board of Supervisors at the meeting of September 3, 2013.

Health Services Division Name Change

We are amending County Code Section 6.78.030 (Department of Health Services – Office of managed care) to reflect the division name change within the Department of Health Services. The Office of Managed Care is being renamed to Managed Care Services (MCS) Division. This change is in response to the health care delivery changes required by the California 1115 Medicaid Waiver and the implementation of the Affordable Care Act (ACA). In addition, the reclassification study to provide the appropriate position allocation and organizational structure to assist the department with recruitment efforts was approved by the Board of Supervisors on November 5, 2013. The new name will denote the various changes that the department has undertaken to prepare for the ACA.

Technical Adjustments and Corrections

In addition to classification actions directly related to the FY 2014-2015 approved budget, other technical and routine adjustments and corrections are being made to the staffing provisions of various County departments to reflect earlier Board-approved budget and classification actions. These adjustments include adjusting entries from previous classification actions such as classification studies, reorganizations, and mid-year allocations.

Implementation of Strategic Plan Goals

Your approval of the accompanying ordinance is consistent with the County Strategic Plan Goal 1 - Operational Effectiveness/Fiscal Sustainability as it establishes effective organizational structures and individual position allocations for County departments, which in turn, helps to maximize the effectiveness of processes, structure, operations, and strong fiscal management to support timely delivery of customer-oriented and efficient public services. Specifically, it will improve the quality of the workforce, achieve departmental operational efficiencies, and maintain consistency in personnel practices throughout the County.

FISCAL IMPACT/FINANCING

The cost of and financing for the new position recommendations have been included in the FY 2014-2015 Final Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The County Charter authorizes the establishment and maintenance of "a classification plan and the classification of all positions." This responsibility is further delineated in Civil Service Rule 5.

The accompanying ordinance implementing amendments to Title 6, Salaries, of the County Code has been approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Your approval of these recommendations will enable departments to effect personnel actions associated with the recently approved budget for FY 2014-2015 and various classification studies. Ultimately, this will enhance the quality of services provided to the public and the operational effectiveness of the departments.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "W. Fujioka", followed by a small "for" in a cursive script.

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:JA:SJM
AB:mmg

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Department of Human Resources
Affected Departments

ATTACHMENT A

**NON-REPRESENTED CLASSIFICATION
RECOMMENDED FOR DELETION**

Item No.	Title
2601	Departmental Information Systems Manager